

CLEANING INSTRUCTIONS

THE CENTER WILL BE CHECKED AFTER EACH USE.

THE RENTER IS RESPONSIBLE FOR CLEANING THE CENTER AND MAKING SURE IT IS RETURNED TO THE CONDITION IN WHICH IT WAS FOUND.

- 1. EMPTY ALL WASTE RECEPTACLES AND PUT IN CLEAN TRASH BAGS**
- 2. MOP ALL HARD SURFACE FLOORS - WATER ONLY**
- 3. VACUUM ALL CARPETS AND FLOOR MATS**
- 4. CLEAN KITCHEN COUNTERS AND SINKS**
- 5. CLEAN ALL DISHES AND PUT AWAY**
- 6. SWEEP THE EXTERIOR CONCRETE ENTRY WAYS**
- 7. CLEAN BATHROOMS**
- 8. EMPTY ALL CIGARETTE BUTTS FROM ASH TRAYS**
- 9. RETURN TABLES AND CHAIRS TO ORIGINAL PLACEMENT**
- 10. CLEAN ALL TABLE TOPS AND CHAIRS**

CLEANING SUPPLIES ARE UNDER THE KITCHEN SINK AND IN THE ELECTRICAL ROOM

**“THANK YOU” FOR KEEPING OUR
COMMUNITY CENTER IN GOOD
CONDITION !!**