

MINUTES
Warrenton City Commission
Regular Meeting - January 12, 2016
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Mayor Mark Kujala called the meeting to order at 6:00 p.m., then led the public in the Pledge of Allegiance.

Commissioners Present: Tom Dyer, Rick Newton, Henry Balensifer, Pam Ackley, Mayor Mark Kujala

Staff Present: City Manager Kurt Fritsch, City Attorney Harold Snow, City Recorder Linda Engbretson, Finance Director April Clark, Police Chief Mathew Workman, Wastewater Treatment Plant Superintendent Kyle Sharpsteen, Public Works Director Don Snyder, Administrative Assistant Dawn Shaw.

As provided by City Charter, the Mayor Pro Tem is selected by ballot by the Commission at its first meeting each calendar year. City Recorder Linda Engbretson read aloud the ballots cast.

By unanimous vote, Commissioner Henry Balensifer was elected Mayor Pro Tem for Calendar Year 2016.

COMMISSIONER COMMENTS/COMMUNICATIONS/AGENDA ADDITIONS

Commissioner Balensifer - reported that through contact with Clatsop Economic Development Resources (CEDR), he was informed that Clatsop Community College (Community Education and Workplace Training) is hiring a Customized Training Coordinator. He stated it might be possible they could develop a customized training on *Customer Service* for the City. It could possibly then be available for other government agencies to purchase or buy in.

Commissioner Ackley - reported on Way to Wellville activities. The Way to Wellville is sponsored by the National Organization - Hiccup. Clatsop County was one of five communities selected last year to participate in the five year program. Commission Ackley reported there was a recent meeting with Rick Brush and Marya Stark from Hiccup and many exciting ideas were discussed for next steps and moving the community forward. She said a "Navigator" will be assigned to each participating community to assist through the five year program. You can go to waytowellville.net for more information about the program. Commissioner Ackley then stated that Sue Cody and Sydney VanDusen with the Northwest Coast Trails Coalition were present to

make a donation to the City (item D on the Agenda).

Commissioner Pam Ackley made the motion to move item 7D as the first item of business on the Agenda. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Kujala - aye; Balensifer - aye; Ackley - aye;

Mayor Kujala - stated this is the last meeting for Public Works Director Don Snyder, who is retiring, and he extended his appreciation for Mr. Snyder's service to the City. Mayor Kujala then announced that the Warrenton Grade School Lego Robotics Team recently won first prize at the State competition. Congratulations!

CONSENT CALENDAR

- A. City Commission Regular Meeting Minutes - 12/08/15
- B. City Commission Regular Meeting Minutes - 12/22/15
- C. City Commission Special Meeting Minutes - 11/20/15
- D. Monthly Finance Report - November 2015

Commissioner Newton suggested including the interest rate for the fire aerial ladder in the finance report. He said the public may be interested in the rate. Finance Director April Clark stated the interest rate is 2.769% over ten years.

Commissioner Henry Balensifer made the motion to accept the Consent Calendar as presented. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

BUSINESS

Sydney VanDusen and Sue Cody, representing the Northwest Coast Trails Coalition, presented a check in the amount of \$3,300 for improvements to the Dog Park (Carruthers Park). Public Works Director Don Snyder stated staff is working with them to identify specific improvements they have requested, i.e., bench covers.

Finance Director April Clark reviewed proposed housekeeping amendments to the Intergovernmental Agreement (IGA) between the City and Shoreline Sanitary District. She explained the changes to the IGA relate to reporting requirements and the monthly rate charged; rather than a specific amount as previously listed (\$52.66 per EDU) it is now: *the current in-city rate times 1.25*. A copy of the amended agreement showing track changes was included in the meeting packet. Staff explained the City will begin billing these customers for services received

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in January.

Commissioner Tom Dyer made the motion to approve the amendments to the Shoreline Sanitary District Intergovernmental Agreement as presented. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

Applications for appointment to city advisory boards were included in the meeting packet. A Meet n' Greet held just prior to the regular meeting provided Commissioners an opportunity to meet with applicants. The following appointments were made:

Commissioner Henry Balensifer made the motion to postpone WBA appointments to the next meeting. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

Budget Committee:

Position 3 - Gerald Poe

Mayor Mark Kujala made the motion to appoint Gerald Poe to Position No. 3 on the Warrenton Budget Committee. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

Community Center:

Position 5 - Melvin Jasmine

Commissioner Henry Balensifer made the motion to appoint Melvin Jasmin to Position No. 5 on the Warrenton Community Center Board. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

Parks:

Position 1 - Christie Schreckengost

Mayor Mark Kujala made the motion to appoint Christie Schreckengost to Position No. 1 on the Warrenton Parks Advisory Board. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

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Community Library:

- Position 1 - Kelsey Balensifer
- Position 2 - Rochelle Coulombe
- Position 3 - Natalie Duggan

Commissioner Pam Ackley made the motion to appoint Kelsey Balensifer to Position 1, Rochelle Coulombe to Position 2, and Natalie Duggan to Position 3 on the Warrenton Community Library Board. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

Police Chief Mathew Workman presented Ordinance No. 1198-A to repeal the current City of Warrenton Marijuana Law - Ordinance No. 623-A regarding possession of less than an ounce of marijuana and related fines. Chief Workman noted that Ordinance No. 623-A is no longer in compliance with modified or newly created state laws regulating marijuana. An ordinance to address new laws can be brought back at a later date after the state regulations are finalized.

Commissioner Henry Balensifer made the motion to conduct the first reading, by title only, of Ordinance No. 1198-A. Motion was seconded and passed unanimously.

Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.

Mayor Kujala conducted the first reading, by title only: *Ordinance No. 1198-A; Repealing Ordinance 623-A, Section 9.12 - Marijuana - of the Warrenton Municipal Code.*

PUBLIC COMMENT

There being no further business, Mayor Kujala adjourned the meeting at 6:37 p.m.

APPROVED



Mark Kujala, Mayor

ATTEST



Linda Engbretson, CMC
City Recorder

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