

MINUTES  
Warrenton City Commission  
Regular Meeting - January 26, 2016  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, Or 97146

Mayor Mark Kujala called the meeting to order at 6:00 p.m., then led the public in the Pledge of Allegiance.

Commissioners Present: Tom Dyer, Rick Newton, Henry Balensifer, Mayor Mark Kujala  
Excused: Pam Ackley

Staff Present: City Manager Kurt Fritsch, City Attorney Harold Snow, City Recorder Linda Engbretson, Police Chief Mathew Workman, Interim Public Works Director Ed Wegner, Public Works Foreman Craig Walter, Wastewater Treatment Plant Superintendent Kyle Sharpsteen

**COMMISSIONER COMMENTS/COMMUNICATIONS/AGENDA ADDITIONS**

Commissioner Balensifer - requested that consideration of the purchase of a "*Speaker Time Clock*" for use in the chambers be placed on the next meeting's Agenda.

**CONSENT CALENDAR**

- A. City Commission Regular Meeting Minutes - 01/12/16
- B. Warrenton Police Department December 2015 Statistics Report
- C. Warrenton Police Department 2015 Statistics Review
- D. City of Warrenton Marinas - Monthly Report - December 2015

Chief Workman reported that Darlene Warren and Bev Jackson-Shumaker are working with the Warrenton Assembly of God church to open a Warming Center. They hope to be able to house up to 12 people when the temperature drops below 35 degrees. Chief Workman responded to a question regarding the difference between an incident and a call for service. He explained an incident generates a written report.

**Commissioner Henry Balensifer made the motion to accept the Consent Calendar as presented. Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

## **BUSINESS**

Ordinance No. 1198-A was introduced at the January 12 meeting where the first reading, by title, was approved.

**Commissioner Rick Newton made the motion to conduct the second reading, by title only, of Ordinance No. 1198-A. Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

**Mayor Mark Kujala conducted the second reading, by title only, of Ordinance No. 1198-A; *Repealing Ordinance 623-A, Section 9.12 - Marijuana - of the Warrenton Municipal Code.***

**Commissioner Rick Newton made the motion to adopt Ordinance No. 1198-A; *Repealing Ordinance 623-A, Section 9.12 - Marijuana - of the Warrenton Municipal Code.* Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

Applications for Appointment to the Warrenton Business Association were considered. Seeking reappointment was Ms. Darlene Warren. New applicants were Mr. Jerry McGuffin and Mr. Dan Jackson. It was noted Mr. Jackson was appointed to the Warrenton Urban Renewal Agency Advisory Committee at the January 12 meeting.

**Commissioner Henry Balensifer made the motion to appoint Darlene Warren to Position No. 1 and Jerry McGuffin to Position No. 3 on the Warrenton Business Association Board. Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

Resolutions to set terms of office resulting from appointments made on January 12 were presented.

**Commissioner Henry Balensifer made the motion to adopt Resolution No. 2449; *Authorizing Appointments to Fill Positions on the Warrenton Budget Committee and Setting Terms of Office.* Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

**Commissioner Henry Balensifer made the motion to adopt Resolution No. 2450; *Authorizing Appointments to Fill Positions on the Warrenton Planning Commission and***

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***Setting Terms of Office. Motion was seconded and passed unanimously.***

**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

**Commissioner Henry Balensifer made the motion to adopt Resolution No. 2451; *Authorizing Appointments to Fill Positions on the Warrenton Community Center Advisory Board and Setting Terms of Office.* Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

**Commissioner Henry Balensifer made the motion to adopt Resolution No. 2452; *Authorizing Appointments to Fill Positions on the Warrenton Parks Advisory Board and Setting Terms of Office.* Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

**Commissioner Henry Balensifer made the motion to adopt Resolution No. 2453; *Authorizing Appointments to Fill Positions on the Warrenton Community Library Board and Setting Terms of Office.* Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

City Manager Kurt Fritsch explained the Quincy Robinson Trust Fund Board and the Commission, as part of the budget process, approved \$25,000 for playground improvements at the Lower Columbia Youth Soccer Association's (LCYSA) Warrenton Soccer Fields. LCYSA has identified playground equipment for purchase which is available through the US Communities Government Purchasing Alliance. Participating in this type of program allows the City to piggyback on a contract for products that have already been bid by another public agency and awarded to the lowest bid or qualified responder to a Request for Proposals.

**Commissioner Tom Dyer made the motion to approve the addition of the US Communities Government Purchasing Alliance to the City's list of approved procurement agencies. Motion was seconded and passed unanimously.**

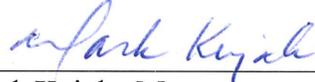
**Newton - aye; Dyer - aye; Balensifer - aye; Kujala - aye.**

## **PUBLIC COMMENT**

Jerry McGuffin thanked the Commission for appointing him to the WBA Board. He reported that Mattress World is donating a twin to the proposed Warming Center for every twin purchased for the Center.

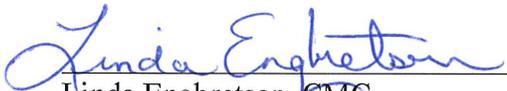
There being no further business, Mayor Kujala adjourned the meeting at 6:20 p.m., and announced an executive session, authorized under ORS 192.660(2)(i) *to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.* He stated the Commission would not be returning to regular session to take action on any item discussed during the executive session.

APPROVED



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Mark Kujala, Mayor

ATTEST



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Linda Engbretson, CMC  
City Recorder