

MINUTES  
Warrenton City Commission  
Regular Meeting - March 8, 2016  
6:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, Or 97146

Mayor Mark Kujala called the meeting to order at 6:05 p.m., then led the public in the Pledge of Allegiance.

Commissioners Present: Tom Dyer, Rick Newton, Henry Balensifer, Pam Ackley, Mayor Mark Kujala

Staff Present: City Manager Kurt Fritsch, City Attorney Harold Snow, City Recorder Linda Engbretson, Police Chief Mathew Workman, Interim Public Works Director Ed Wegner, Public Works Foreman Craig Walter, Wastewater Treatment Plant Superintendent Kyle Sharpsteen, Fire Chief Tim Demers.

#### COMMISSIONER COMMENTS

Commissioner Ackley - the NW Regional ESD will be conducting clinics for early childhood health and education screening. The dates are April 13 and 19 at Astor Elementary and the Seaside Convention Center.

Commissioner Balensifer - he and the City Manager attended the Clatsop Housing meeting with Clatsop Economic Development Resources (CEDR). He said the City Manager can report more details. LEKTRO submitted a letter of support for Life Flight Networks - Connect Oregon Grants - and after the first round of review it has received a Tier 1 rating, which means "Do Fund." There are more review steps, but it's a good sign they will move forward. Commissioner Balensifer stated another project supported, also at the airport, also received a Tier 1 rating. This is good news for business development in the community.

Commissioner Newton - stated he was thankful to get the Hearing Officer's LNG response and glad it has finally been received, a lot of people have been waiting.

Mayor Kujala - the Commission will likely receive an appeal on the OLNG decisions. He stated the Commission wishes to remain neutral and unbiased, and will not be engaging in comments prior to the appeal(s).

City Recorder Engbretson - the League of Oregon Cities Annual Conference information is in this month's LOC Bulletin. The conference is scheduled for September 29 - October 1 in Salem. Room reservations at the conference hotel open July 1, and she requested notification from those planning on attending prior to that date.

City Manager Fritsch - requested a short executive session on litigation at the end of the meeting. Reported the legislature did pass the package for \$3 million in lottery funds to make the improvements needed to rebuild Pacific Coast Seafood. There is another \$1 million from the Governor's Office. It's really good news that this major employer is coming back to Warrenton. He then reported on the housing meeting at CEDR. He stated he hoped that the discussion at the meeting will steer the program to address the housing shortage, not just affordable housing.

#### CONSENT CALENDAR

- A. City Commission Regular Meeting Minutes - 2.23.16
- B. City Commission Work Session Meeting Minutes - 2.23.16
- C. City of Warrenton Monthly Finance Report - January 2016
- D. Warrenton Community Center Minutes - Annual Meeting/Quarterly Meeting - January '16
- E. Liquor License Application - Super Mart #10 - Lovekesh Kumar

**Commissioner Henry Balensifer made the motion to accept the Consent Calendar as presented. Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.**

#### BUSINESS

Mayor Mark Kujala opened the public hearing on the proposed street vacation of a portion of 3<sup>rd</sup> Street (formerly 8<sup>th</sup> Street) in the Plat of The Concourse (near SE Galena). Formalities followed and no conflicts of interest or ex parte contacts were reported. The Commission initiated this vacation at its February 9 meeting, seeing no reason why the 10 ft portion of the south end of 3<sup>rd</sup> Street (formerly 8<sup>th</sup> St) should not be vacated. Mayor Kujala opened the floor to proponents. Carrie Dorning, 296 Galena Avenue, property owner on both sides of the proposed vacation area, said they would like the vacation in order to build a shop on their property. It was noted that the street vacation passed in 1952 vacated the portion of the street where the Dorning's house is located but for some unknown reason the 10 ft. portion was excluded from the original vacation. There were no opponents. Mayor Kujala closed the hearing. Staff presented the ordinance to vacate for first reading.

**Commissioner Pam Ackley made the motion to conduct the first reading of Ordinance No. 1201A by title only. Motion was seconded and passed unanimously.**

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**Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.**

**Mayor Mark Kujala conducted the first reading by title of Ordinance No. 1201A; *Vacating a Portion of 8<sup>th</sup> Street in the Plat of the Concourse City of Warrenton, County of Clatsop, State of Oregon.***

Mayor Mark Kujala opened the public hearing for consideration of a supplemental budget to adjust the Quincy Robinson Fund for fiscal year ending June 30, 2016. Formalities followed and no conflicts of interest or ex parte contacts were reported. Interim Public Works Director Ed Wegner explained the budget adjustment is needed to amend the current budget to allow for additional spending authority in capital outlay using contingency in the Quincy Robinson Trust Fund in the amount of \$15,000. He explained that funds were budgeted this year for playground improvements at the soccer fields; however, unexpected additional work needed at the Quincy Park was not completed in FY 2014-2015 but was completed this fiscal year causing a shortage of funds available for the improvements at the soccer field. Mayor Kujala asked for public comments. No one spoke in favor or against the proposed supplemental budget. Mayor Kujala closed the public hearing.

**Commissioner Henry Balensifer made the motion to adopt Resolution No. 2457; *Approving and Adopting a Supplemental Budget for the transfer of \$15,000 in the Quincy Robinson Fund Contingency to Capital Outlay.* Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.**

An ordinance prohibiting the attracting and feeding of wildlife was presented at the Commission's February 23 meeting for first reading.

**Commissioner Henry Balensifer made the motion to conduct the second reading by title of Ordinance No. 1200A. Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.**

**Mayor Mark Kujala conducted the second reading by title of Ordinance No. 1200A; *Amending Title 6 of the Warrenton Municipal Code, Adding Chapter 6.09 - Prohibiting the Attracting or Feeding of Wildlife.***

**Commissioner Henry Balensifer made the motion to adopt Ordinance No. 1200A. Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.**

City Manager Fritsch explained that the IRS reviews the 401 retirement program every six years. Since the City has an ICMA 401A Plan, ICMA has updated the plan documents to meet IRS requirements and a new adoption agreement is required.

**Commissioner Henry Balensifer made the motion to adopt the restated ICMA 401A Plan Document as required by the IRS and ICMA and authorize the Mayor's signature on the Governmental Money Purchase Plan & Trust Adoption Agreement. Motion was seconded and passed unanimously.**

**Newton - aye; Dyer - aye; Balensifer - aye; Ackley - aye; Kujala - aye.**

PUBLIC COMMENT

David Zunkle, 1236 SW Pine Drive, explained he will be traveling and won't be available to comment during the OLNG appeal period. Legal Counsel noted that as an appeal has not yet been filed, Mr. Zunkle could comment. Mr. Zunkle said the Hearing Officer's decision on the OLNG project is an important decision against OLNG. Mr. Zunkle stated he is against the OLNG project.

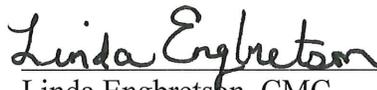
At 6:33 p.m., there being no further business, Mayor Kujala adjourned the regular meeting and announced that the Commission would meet in an executive session, under the authority of ORS 192.660(2)(h); *to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.* He stated the Commission would not re-open the regular session to take action on the item discussed during the executive session.

APPROVED



Mark Kujala, Mayor

ATTEST



Linda Engbretson, CMC  
City Recorder

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