

MINUTES
Warrenton City Commission
Regular Meeting – July 26, 2016
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Mayor Kujala called the meeting to order at 6:08 p.m.

Commissioners Present: Tom Dyer, Mayor Mark Kujala, Henry Balensifer
Excused: Rick Newton, Pam Ackley

Staff Present: City Manager Pro tem Linda Engbretson, City Attorney Harold Snow, Police Chief Mathew Workman, Public Works Director Jim Dunn, Fire Chief Tim Demers, Finance Director April Clark, Community Development Director Skip Urling, Wastewater Superintendent Kyle Sharpsteen, Public Works Foreman Craig Walter, City Engineer Collin Stelzig and Administrative Assistant Dawne Shaw

COMMISSIONER COMMENTS

Commissioner Dyer welcomed everyone and stated that as a police officer he is thankful for a good community, good support and feedback.

City Manager Pro tem Engbretson noted the new Fire Dept. report with a corrected percentage. Would like to add the regular and work session meeting minutes from June 14th to the consent calendar to make a correction to the Commissioner attendance, noting that Commissioner Balensifer was excused. She also asked if the commission would be interested in scheduling a work session at the next meeting to discuss the next steps for City Manager recruitment. Brief discussion continued and consensus was to have a work session at the next meeting.

Admin Asst. Dawne Shaw noted that there is a correction to Consent Calendar item A, Regular Meeting Minutes of 7.12.16.

Mayor Kujala stated that he attended the CEDR meeting today with Community Development Director Urling and City Manager Pro tem Engbretson, attended by county wide representatives. The discussion was on affordable housing. He also attended the Mayor's conference last week which was a good opportunity to network with other Mayors from around the state and noted the breakout sessions on emergency preparedness. They also received a legislative update, and he would like the Commission to look at the legislative priorities for 2017 and asked that it be put on the agenda for the next meeting.

Commissioner Balensifer asked if the Commission would authorize his travel to the Oregon

Coast Economic Summit, August 8th – 9th. Mayor Kujala and Commissioner Dyer both agreed that it would be good for him to attend.

CONSENT CALENDAR

- A. Commission Regular Meeting Minutes – 7.12.16
- B. Commission Work Session Minutes – 7.12.16
- C. Police Dept. Monthly Finance Report - June 2016
- D. Fire Dept. Monthly Activity Report – June 2016

Mayor Kujala noted the additional item added to the consent calendar – Meeting Minute corrections for the 6/14/16 Work Session and Regular Meeting and also noted the correction to Consent Calendar item A, Regular Meeting Minutes 7/12/16.

Commissioner Dyer moved to accept the meeting minutes with the corrections as stated and the consent calendar. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

BUSINESS

Mayor Kujala opened the public hearing on the consideration of Street Vacation Petition No. 148, petitioner Leonard A. Mossman, for vacation of a portion of NW Gardenia Avenue. Formalities followed and no ex-parte or conflicts of interest were reported.

City Manager Pro tem Engbretson presented the staff report on the street vacation, noting staff comments. Discussion followed on the adjacent properties and whether the vacation would affect access.

Proponents: Leonard Mossman thanked the Commission for hearing this and explained the street vacation petition. No one spoke in opposition.

There being no further comments, Mayor Kujala closed the hearing.

Staff recommendation is to proceed with the vacation. Commissioner Balensifer asked Fire Chief Demers to explain his concerns more in depth. Chief Demers noted the major concern for the Dept. with any street vacation is that they lose the street grid ability to get around residences, noting that there is a lot of wetland around there. These are standard concerns for any vacation. Discussion continued on the wetlands and alternate access. It was noted there are several other access opportunities. The property is currently owned by Eliz. Tagg and used as farm land. Mrs. Tagg signed an Affidavit of Consent.

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Commissioner Balensifer moved to conduct the first reading by title only of Ordinance No. 1207-A, Vacating a Portion of NW Gardenia Avenue in Warrenton, Oregon. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala – aye

Mayor conducted the first reading by title only of Ordinance No. 1207-A, “*Vacating a Portion of NW Gardenia Avenue in Warrenton, Oregon.*”

City Manager Pro tem Engbretson stated that she may have misunderstood Commissioner Balensifer’s request to review business licenses for nonprofits. Commissioner Balensifer clarified and noted that he may have a conflict and will abstain from the discussion and action. Discussion continued on this specific request for this exemption. The decision was to grant the refund request from Warrenton High Fisheries and at the next meeting bring back a policy change to exempt all nonprofits from the City’s business license fee going forward.

Commissioner Dyer moved to refund the FY 2015-2016 business license fee paid by Warrenton High Fisheries, Inc., and grant them an exemption from the annual fee in subsequent years as long as Warrenton High Fisheries continues as a qualified nonprofit. Motion was seconded and passed unanimously.

Dyer – aye; Kujala - aye; Balensifer – abstained

Fire Chief Demers presented the 2016-2017 Fire Dispatch Services Agreement with the City of Astoria, noting the significant increase of 26.6%. The increase is based on calls for service.

Commissioner Balensifer moved to approve the Fire Dispatch Services Agreement with the City of Astoria for Fiscal Year 2016-2017 and to have the Mayor and City Manager sign the agreement. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

Police Chief Workman presented the 2016-2017 Police Dispatch Services Agreement with the City of Astoria for dispatch services.

Commissioner Balensifer moved to approve the Police Dispatch Services Agreement with the City of Astoria for Fiscal Year 2016-2017 and to have the Mayor and City Manager sign the agreement. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

City Engineer Collin Stelzig presented 3 separate contracts for street projects to award to Bayview Transit, Pacific Excavation and Big River Excavation.

Commissioner Dyer moved to award the contract to Bayview Transit for the amount of \$257,885.00 for the Street Overlay Project 2016. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

Commissioner Dyer moved to award the contract to Pacific Excavation for the amount of \$125,840.85 for the Delaura Beach Lane Bike Path. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

Commissioner Dyer moved to award the contract to Big River Excavation for the amount of \$119,989.00 for the SW 3rd Street Improvement Project. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

Community Development Director Urling recommended the second reading and adoption of Ordinance No. 1204-A, to amend the zoning designation for those properties abutting the north side of Highway 104 Spur between the Skipanon River and South Main Avenue from C-1 General Commercial to RH High Density Residential.

Commissioner Balensifer made the motion to conduct the second reading by title only of Ordinance No. 1204-A, Approving Application RZ-16-1 to rezone the properties abutting the north side of Highway 104 Spur between the Skipanon River and South Main Avenue from C-1 General Commercial to RH High Density Residential, based on the findings and conclusions of the June 3, 2016 Gronmark rezone staff report and Planning Commission recommendation. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

Mayor Kujala conducted the second reading by title of Ordinance No. 1204-A; “*An ordinance amending the City of Warrenton Zoning map to reflect the rezoning of all tax lots fronting on the north side of Highway 104 Spur in the C-1 General Commercial zoning district in the SE of the SW ¼ of Section 28, Township 8 North, Range 10 West, WM, to RH High Density Residential, as illustrated on Application RZ 16-1 drawings, and adopting the findings and conclusions of the June 3, 2016 staff report.*”

Commissioner Balensifer moved to adopt Ordinance No. 1204-A. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

Community Development Director Urling recommended the second reading and adoption of Ordinance 1205-A, a code amendment to allow food trucks &/or carts in the I-1 General Commercial Zoning district.

Commissioner Dyer made the motion to conduct the second reading by title only of Ordinance No. 1205-A, Providing for food &/or beverage trucks and carts to be permitted uses in the I-1 General Commercial Zoning district. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

Mayor Kujala conducted the second reading by title of Ordinance No. 1205-A; “*Amending Warrenton Municipal Code Section 16.60.020 to include Food and/or Beverage Trucks or Carts as permitted uses in the I-1 General Industrial Zoning District.*”

Commissioner Balensifer moved to approve Ordinance No. 1205-A. Motion was seconded and passed unanimously.

Dyer – aye; Balensifer – aye; Kujala - aye

Commissioner Balensifer clarified for the record that all ordinances be noted as introduced by “all commissioners.”

PUBLIC COMMENT

There being no further business Mayor Kujala adjourned the meeting at 6:51p.m.

APPROVED:



Mark Kujala, Mayor

ATTEST:



Dawne Shaw, Administrative Assistant

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