

MINUTES
Warrenton City Commission
Regular Meeting – September 13, 2016
6:00 p.m.
Warrenton City Hall - Commission Chambers
225 S. Main
Warrenton, Or 97146

Mayor Kujala called the meeting to order at 6:08 p.m. and then led the public in the Pledge of Allegiance.

Commissioners Present: Mayor Mark Kujala, Henry Balensifer, Pam Ackley and Tom Dyer
Excused: Rick Newton

Staff Present: City Manager Pro tem Linda Engbretson, City Attorney Harold Snow, Police Chief Mathew Workman, Public Works Foreman Craig Walter, Finance Director April Clark, Community Development Director Skip Urling, City Engineer Collin Stelzig and Administrative Assistant Dawne Shaw

COMMISSIONER COMMENTS

Commissioner Ackley noted that she, along with Debbie Morrow, is co-director for Warrenton-Hammond Healthy Kids Inc., which provides non-perishable food, clothing and toiletries to children in need. Their goal is to provide children with the tools that they need to focus on learning and not on where their next meal was coming from. Their most rewarding partnership is with North Coast Prevention Works (NCPW). On September 1st she received an email that the Drug Free Community Grant with Warrenton/Hammond Healthy Kids, submitted on behalf of NCPW was awarded in the amount of \$125,000 for 5 years and is renewable for another 5 years. The work of this DFC grant will be on educating the community of the impact of drug use on the developing minds of our children. It is their goal to interrupt the cycle that prevalent poverty causes in children's decision making abilities so that all children have an opportunity to succeed in life.

Commissioner Balensifer asked if staff had the opportunity to review the information he sent regarding the water resource development act. Brief discussion followed.

City Attorney Hal Snow noted there will be an executive session after the regular meeting.

Mayor Kujala noted the dredging that is going on at the mouth of the Skipanon. Brief discussion followed. He also thanked Collin Stelzig for the wealth of information he presented at the work session.

Mayor Kujala proclaimed the week of September 17 – 23, 2016 as Constitution Week in the City of Warrenton.

CONSENT CALENDAR

- A. Commission Regular Meeting Minutes – 8.23.16
- B. Fire Dept. Activity Report – July 2016

Commissioner Ackley made the motion to accept the consent calendar as presented. Motion was seconded and passed unanimously.

Balensifer – aye; Kujala – aye; Dyer – aye; Ackley – aye

BUSINESS

Community Development Director Skip Urling presented the Vacation Rental Dwelling policy used by the City of Seaside, included in the meeting packet, and asked for guidance from the City Commission as to whether the Seaside model is the direction they wish to go. If so, staff will begin the code amendment process. After further discussion on the specifics, Mr. Urling recommended moving forward with the code changes, which he will bring back to the Commission. The Commission agreed and gave the direction to move forward.

Community Development Director Skip Urling presented the License to Occupy for Eric Williamson to occupy a portion of NW 17th Street right-of-way to store automobiles for short periods as part of his business.

Commissioner Balensifer made the motion to approve the license to occupy that portion of the NW 17th Street right-of-way adjacent to 1680 NW Warrenton Drive, also identified as Tax Lot 81009B002200, by Eric Williamson for the temporary but regular storage of automobiles associated with the conduct of his business, Extreme Automotive. Motion was seconded and passed unanimously.

Balensifer – aye; Kujala – aye; Dyer – aye; Ackley – aye

City Manager Pro tem Linda Engbretson presented the proposal from Kennedy/Jenks Consultants for engineering services for the development of an industrial user agreement for Pacific Seafood Group. There was a meeting with Pacific Seafood representatives and one of the City's concerns is the treatment of their waste water. Depending on the amount they discharge, the city may have additional requirements to meet. Melanie Olson with Business Oregon needs our commitment to a 15% cash match and they can fund the study performed by Kennedy/Jenks. We need approval to submit the application to Melanie Olson and approval to enter into the agreement with Kennedy/Jenks. Discussion continued on the Pacific Seafood timeline and issues.

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Commissioner Balensifer made the motion to authorize the City to submit an application and to provide a 15% cash match for the funds for the Kennedy/Jenks consulting contract. Motion was seconded and passed unanimously.

Balensifer – aye; Kujala – aye; Dyer – aye; Ackley – aye

Commissioner Dyer made the motion to approve the Kennedy Jenks Consultants proposal for engineering services contingent on grant funding through the Business Oregon Infrastructure Finance Authority. Motion was seconded and passed unanimously.

Balensifer – aye; Kujala – aye; Dyer – aye; Ackley – aye

At 6:41 p.m. Mayor Kujala adjourned the regular meeting and announced the Commission would meet in an executive session, authorized under ORS 192.660(2)(h); *to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.* He announced it is likely the Commission will be returning to regular session to take action on an item discussed during the executive session.

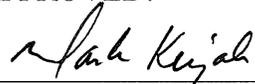
At 6:50 p.m. Mayor Kujala reconvened the regular meeting to take action on the item discussed in executive session.

Commissioner Balensifer made the motion to approve and authorize the Mayor's signature on the Agreement and Memorandum of Understanding with City of Warrenton and Dean & Evelind Larson; Motion was seconded and passed unanimously.

Balensifer – aye; Kujala – aye; Dyer – aye; Ackley – aye

There being no further business Mayor Kujala adjourned the meeting at 6:51 p.m.

APPROVED:



Mark Kujala, Mayor

ATTEST:



Dawne Shaw, Administrative Assistant