

MINUTES  
Warrenton City Commission  
WORK SESSION – September 27, 2016  
5:00 p.m.  
Warrenton City Hall - Commission Chambers  
225 S. Main  
Warrenton, Or 97146

Mayor Kujala convened the work session at 5:33 p.m.

Commissioners Present: Mayor Mark Kujala, Henry Balensifer, Pam Ackley, Tom Dyer and Rick Newton

Staff Present: City Manager Pro tem Linda Engbretson, Fire Chief Tim Demers, Public Works Director Jim Dunn, Public Works Foreman Craig Walter, Finance Director April Clark, Library Director Nettie-Lee Calog and Administrative Assistant Dawne Shaw

**Purpose of Work Session: Discussion on Funding – Community Library Temporary Relocation**

City Manager Pro tem Linda Engbretson opened the discussion on moving the library, noting the prior public forum that was held and the subcommittee that was formed to search/recommend possible locations for the library. Before further investigation, City Manager Pro tem Linda Engbretson requested to meet with the Commission to confirm funding. The subcommittee has a recommendation; however, the Library Board has not yet met. The discussion continued on how to cover the cost of the temporary home for the rest of the fiscal year. Finance Director April Clark looked at the budget and came up with a few options; the money can come from the contingency fund or suggested using a portion of the \$30,000 budgeted for city hall flooring and making an adjustment to the library fund. The discussion continued and it was agreed the flooring money was a good option. Linda Engbretson followed with discussion on the Library Levy which is up June of 2018. The levy is currently at 9.5 cents. Staff is analyzing revenue at 11 and 15 cents. Commissioner Balensifer stated he is okay with approving the funds transfer, but in regards to the levy, he would like to continue with public forums to get input on the library's future. The discussion moved to the length of time a temporary home would be necessary, and it was noted that it would be best to have a permanent home in 3-5 years. Cost saving measures discussed included moving/reusing the existing metal shelving and using volunteers to help move the library. The Coast Guard Alert will be dry docked and they have expressed an interest in volunteering for community activities; however, they do need to know a time frame soon for their schedule. The Library Board members present thanked the Commission for partnering with them to help find a new home for the library.

There being no further business Mayor Kujala adjourned the meeting at 5:48 p.m.

APPROVED:

  
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Mark Kujala, Mayor

ATTEST:

  
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Dawne Shaw, Administrative Assistant