

*"Making a difference through excellence of service"*



**CITY OF WARRENTON**

**Application for Committee Appointment**

To: **Warrenton City Commission and Warrenton City Manager**

I, \_\_\_\_\_, hereby apply for appointment to serve on the following:

- \_\_\_\_\_ Budget Committee
- \_\_\_\_\_ Community Center Board
- \_\_\_\_\_ Parks Advisory Committee
- \_\_\_\_\_ Planning Commission
- \_\_\_\_\_ Warrenton Business Association
- \_\_\_\_\_ Warrenton Community Library Board
- \_\_\_\_\_ Warrenton Urban Renewal Advisory Board

What is your interest in applying for this position?

---

---

---

What experience or qualifications do you have for this position?

---

---

---

How much time could you give to serving on this committee?

Weekly \_\_\_\_\_ Monthly \_\_\_\_\_ Quarterly \_\_\_\_\_

Full Name (please print)

Date

Home Address

Mailing Address

Occupation

Email Address

Home Phone

Work Phone

Cell Phone

**Please return to: City Recorder, Warrenton City Hall, 225 S. Main Ave.**

**P.O. Box 250, Warrenton, OR 97146**

Updated 02/2016

## CITY BOARD AND COMMISSION RESPONSIBILITIES

**Planning Commission** – The Planning Commission is responsible for condition use requests, variances, and land subdivisions. They make recommendations to the City Commission on land use issues and any other matters relating to the planning and development of the city. The Planning commission is composed of seven members, with no more than two of the members engaged in the same occupation, business or profession able to serve on the commission.

The main qualifications for appointment to the planning commission are the desire to assist in the orderly development of the city. Members are appointed to four year terms. The meetings are held monthly.

**Budget Committee** – The Budget Committee was established by state statute to ensure citizen involvement in the preparation of the budget. The city budget is a joint effort between the people affected by the budget and elected officials responsible for providing the services.

The Budget Committee consists of the City Commission and an equal number (5) of appointed members of the community. An appointment member must be someone who is qualified to vote in elections within the City of Warrenton. Appointed members serve on the committee for three years. Budget meetings are scheduled in the spring of the year. There are usually four to six meetings scheduled during this time.

**Library Board** – The Library Board was established to operate a community-based library. The board members are expected to take an active part in the library operation and recommend to the City Commission rules and policies for the efficient and effective operation of the library, its services and programs.

The main qualification for a board member is sincere desire to help provide library services for our community. There are seven members on the board. The members serve on the board for four years and meetings are held quarterly.

**Warrenton Community Center Advisory Board** – The Warrenton Community Center Advisory Board was created to oversee the operation of the community center. The board's principle goal is to ensure the community center is self-supporting from fees generated by the users, so it will not become dependent on property taxes. The board members are responsible to establish rules and policies for center development and operations.

The principle qualification for persons interested in the center is their willingness to assist the City in providing a community center building for our citizens. The board consists of five members with each member appointed to a four year term. Meetings are held monthly, or every other month, on the third Thursday of the month at 4:00 pm.

**Warrenton Business Association** – The Warrenton Business Association was established to assist the economic interest groups of the City of Warrenton in a way that promotes a shared vision and stimulates economic thinking, unified planning efforts, promotes the Warrenton business community, and represents all business by promoting the livability, location, and business interaction in our city. Any business within the City of Warrenton is eligible for membership in the Warrenton Business Association.

The Warrenton Business Association is conducted by a board of directors consisting of between seven and nine members. A term of office for board members is three years. Meetings are held on a regular basis.

**Warrenton Parks Advisory Board** – The Parks Board was created in 2005 to assist the City in development of a Parks Master Plan and to advise the City Commission regarding any matter relating to city parks; policies, activities, care of park assets, funding and development of parks.

The principle qualification for persons interested in serving on the Parks Board is an interest in the development and care of Warrenton's Parks. The Board is made up of a minimum of five (5) members who shall serve a three year term. The Parks Board meets quarterly.

**Urban Renewal Advisory Committee (WURAC)** - was established in 2008. The primary function of the WURAC shall be to advise the Warrenton Urban Renewal District and the Warrenton City Commission on all matters pertaining to the encouragement of infill, rehabilitation and redevelopment that is consistent with the Comprehensive Plan and Zoning Regulation adopted by the Warrenton City Commission as well as the Warrenton Urban Renewal District.

The Urban Renewal Advisory Committee is made up of seven (7) members who shall serve a two year term. Membership is limited to those individuals who reside within the city limits of Warrenton or who own property within the city limits of Warrenton. The committee meets quarterly.

For specific times of each meeting, view our website: [www.ci.warrenton.or.us](http://www.ci.warrenton.or.us)