

"Making a difference through excellence of service"



CITY OF WARRENTON

Revised 7/1/16

Out of City Residential Customer Utility Information

City of Warrenton Finance Department
Hours: 8:30 AM—5 PM Monday thru Friday
PO Box 250
Warrenton OR, 97146
(503)861-2233

SERVICES & RATES

Water Service Guide-

\$100.00 **Deposit on all new accounts**

3/4" Meter

\$39.16	Consumption up to 2,000 gallons	Base Rate
\$5.59	Per 1,000 gallons exceeding base consumption	Consumption Rate
\$10.00	Turn on / off, Locate, Final Read	Service Call Charge

1" Meter

\$45.39	Consumption up to 2,000 gallons	Base Rate
\$5.59	Per 1,000 gallons exceeding base consumption	Consumption Rate
\$10.00	Turn on / off, Locate, Final Read	Service Call Charge

The base rate for water will apply every month regardless of property occupancy status.

Service to the property can not be discontinued.

BILLING GUIDE

Utility Billing Guide-

Utilities provided by the City of Warrenton are billed on a monthly basis. Monthly utility charges apply regardless of property occupancy status. Property owners will be responsible for utility charges while property is vacant. Per city ordinance, the property owner is ultimately responsible for any unpaid utility bill. Property owners will be notified if a tenant's account is past due.

Utility bills will be mailed from our office on or before the 5th business day of the month.

Utility bills are due in our office by 5pm on the last business day of the same month.

Payment may be made after business hours by using our payment drop boxes located at the front entrance and in the rear parking lot. Drop box payments must be made by check or money order. No cash will be accepted in the drop box. Drop box payments are collected Monday thru Friday at 8 AM. Payments made after 8 AM will be collected and processed the following business day.

All customers are required to pay a \$100 deposit in order to begin service. The City will hold the deposit until the account is closed, the deposit will be applied to any outstanding charges on the account and any excess will be refunded. If the deposit does not pay the full account balance, the customer is responsible to pay the remaining balance in full.

The City will not allow a new utility service to customers with an outstanding balance on any other account(s).

Past Due Process-

\$3	Late Fee	Fee applied 1st of the month.
	Reminder Letter	
\$33	Door Hanger	
\$120	Shut Off	Payment of entire account balance required to restore service.
	Collections Process	Unpaid balances will be turned over to a collection agency 90 days after shut off fee assessed.
\$25	NSF Fee	Amount of NSF check and fee to be paid in cash. Failure to pay by deadline will result in resuming the past due process.