"Making a difference through excellence of service"

CITY OF WARRENTON

REQUEST FOR ADJUSTMENT DUE TO A LEAK

The City of Warrenton has a policy of issuing partial credits for leaks that are repaired in a timely manner. The City expects leaks to be repaired within ten days of discovery. Credits are based on your average usage for the same period in previous years. This average is deducted from the total consumption used during the time of the leak. The excess usage is charged at the wholesale rate of water, with the difference between wholesale and resale cost deducted from the utility account as the Credit for Leak.

Please describe the specific circumstances of your request:_____

_____

_____

_____

_____

_____

Date Leak found:_____Date Leak repaired:_____

Account #:_____

Location of Service: _____

Customer Name: _____

Mailing Address:_____

Street address Phone #

DOCUMENTATION

YOU MUST SUBMIT COPIES OF PLUMBER'S BILLS AND/OR RECEIPTS FOR PARTS, REQUIRED TO FIX THE LEAK.

FOR OFFICE USE ONLY

$1.92	$1.90	$2.24	$1.86	$2.39	-	$1.15	=	$ _____
RES	MUR	COM	IND	IRR				Markup

Previous years usage: _____ _____ _____ _____ _____ ÷ _____ =

_____ - _____ = _____ x $_____ = _____

Average Leak period Leak ccf markup Credit Adjustment

Total Credit: $_____ Date Issued: _____ Issued by: _____